



SFERS
San Francisco Employees' Retirement System

**City and County of San Francisco
Employees' Retirement System**

**RETIREMENT BOARD
MEETING CALENDAR**

Wednesday, September 13, 2017

1145 Market Street, 6th Floor
San Francisco, CA 94103

1:00 p.m.

Please take notice that the Retirement Board will begin its meeting with a closed session item. The Board will take public comment before going into closed session, limited to the topic of the closed session item. The Board will return to open session and begin the public portion of the meeting with General Public Comment, not earlier than 2:30 PM.

MISSION STATEMENT

San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.

RETIREMENT BOARD MEMBERS

President

Brian Stansbury

Vice President

Wendy Paskin-Jordan

Commissioners

Leona Bridges

Al Casciato

Malia Cohen

Joseph Driscoll

Victor Makras

Executive Director

Jay Huish

DISABILITY ACCESS

The San Francisco Employees' Retirement System is wheelchair accessible. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Norman Nickens at (415) 487-7035 at least two (2) business days before the meeting.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8th Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Norman Nickens, Executive Assistant, at (415) 487-7035.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force
City Hall
1 Dr Carlton B. Goodlett Place, Room 244
San Francisco, CA 94103-4689
(415) 554-7724
by fax at (415) 554-7854
or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7th Floor, during regular office hours.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: www.sfgov.org/ethics

Meetings are recorded by SFGovTV, the Government Channel 26. For DVD copies and rebroadcast scheduling call (415) 554-4188. Video on demand is available at: <http://sfgovtv.org>

OPENING CALENDAR

1. **Pledge of Allegiance**

2. **Roll Call**

3. **09132017-03 Action Item CLOSED SESSION**

Public comment.

Recommendations and Possible Action on Sales and Purchases of Particular, Specific Pension Fund Investments under California Government Code Section 54956.81 (three investment recommendation).

Enter closed session.

Return to open session.

Action: Vote whether to disclose discussions held in closed session under San Francisco Administrative Code Section 67.12(a).

4. **09132017-04 General Public Comment - Not earlier than 2:30 PM**

PUBLIC COMMENT PROCEDURES: During general public comment, members of the public shall have an opportunity to directly address the Retirement Board on items of interest to the public that are within the subject matter jurisdiction of the Retirement Board. In addition, members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the Retirement Board now. Public comment is limited to 2 minutes per speaker, unless the Chair specifies a different time. Members of the public who wish to provide public comment are encouraged to complete a speaker card for each agenda item for which they intend to address the Retirement Board and return the card(s) to the Commission Secretary prior to the consideration of that agenda item.

5. **09132017-05 Action Item Approval of the Minutes of the August 9, 2017 Retirement Board Meeting**

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the August 9, 2017 Retirement Board Meeting

Action: Approve Minutes of the August 9, 2017 Retirement Board Meeting.

CONSENT CALENDAR

All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Retirement Board and will be acted upon by a single vote of the Retirement Board. There will be no separate discussion of these items unless a member of the Retirement Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

6. 09132017-06a	Action Item	Consent Calendar
09132017-06b	Action Item	Voluntary Retirement Board List No. 3-17
09132017-06c	Action Item	Decisions of Hearing Officers
Peter Arnautoff Effective Date: 3/1/16	H4 Inspector, Fire Dept. Fire	Industrial Disability Retirement Granted
Imogene Jones Effective Date: 4/1/14	1428 Unit Clerk DPH-SFGH	Ordinary Disability Retirement Granted
Kevin J. Lemon Effective Date: 2/1/16	7335 Sr. Stationary Engineer MTA	Ordinary Disability Retirement Granted
Regina R. Mackey Effective Date: 4/1/16	9163 Transit Operator MTA	Ordinary Disability Retirement Granted

09132017-06d

Action Item

Travel Requests

Request travel approval for Commissioner Wendy Paskin-Jordan to attend PRI in Person 2017, September 25-27, 2017, Berlin, Germany.

Request travel approval for Commissioner Leona Bridges to attend the Private Equity Women Investor Network (PEWIN), October 3, 2017, Los Angeles, CA.

Request travel approval for Commissioner Wendy Paskin-Jordan to attend Blackstone's 2017 BAAM Annual Investor Conference, October 19-20, 2017, New York, NY.

Request travel approval for Commissioners Leona Bridges and Wendy Paskin-Jordan to attend the Women's Alternative Investment Summit, November 2-3, 2017, The Pierre, New York City.

Request travel approval for Commissioner Joseph Driscoll to attend the Nossaman Annual Fiduciaries' Forum, November 30 – December 1, 2017, San Francisco, CA.

Documents provided to the Retirement Board prior to the current meeting: Voluntary Retirement Board List, Hearing Officer Decisions, and Travel Requests.

Action: Approve Consent Calendar.

INVESTMENT CALENDAR

7. 09132017-07 Discussion Item Investment Committee Report

Documents provided to the Retirement Board prior to the current meeting: Investment Committee Report

Action: This is a discussion only item.

8. 09132017-08 Action Item Acceptance of 2017 Asset/Liability Study and Approval of the Revised Asset Allocation Policy

Documents provided to the Retirement Board prior to the current meeting: 2017 Asset/Liability Study and 2017 Liquidity Study prepared by NEPC

Action: Accept the 2017 Asset/Liability Study and approve the Revised Asset Allocation Policy.

9. 09132017-09 Discussion Item Report on Investment Performance for the Quarter Ended June 30, 2017

Documents provided to the Retirement Board prior to the current meeting: NEPC Executive Summary, Quarterly Performance Report, and Investment Performance Analysis

Action: This is a discussion only item.

10. 09132017-10 Discussion Item Report on Managers Under Review

Documents provided to the Retirement Board prior to the current meeting: Report on Managers Under Review

Action: This is a discussion only item.

11. 09132017-11 Action Item Annual Report and Recommendation on Tobacco Divestment

Documents provided to the Retirement Board prior to the current meeting: Report on Tobacco Divestment

Action: Maintain current policy with respect to divestment and approve list of restricted

companies.

12. 09132017-12 Action Item Annual Report and Recommendation on Targeted Divestment in Sudan

Documents provided to the Retirement Board prior to the current meeting: Report on Targeted Divestment in Sudan

Action: Adopt the Sudan Divestment List.

13. 09132017-13 Action Item Approval of Semi-Finalists for Global and Non-U.S. Equity Managers

Documents provided to the Retirement Board prior to the current meeting: NEPC Memorandum

Action: Authorize staff and NEPC to interview and conduct further due diligence with 32 investment products.

14. 09132017-14 Action Item Chief Investment Officer Report

Documents provided to the Retirement Board prior to the current meeting: CIO Report

The CIO will report on:

- Investment returns;
- Economic update;
- Science and Technology Revolution;
- Personnel;
- Portfolio Exposure Reports; and,
- Absolute Return Portfolio.

Action: This is a discussion only item.

Possible Action of Pending Proxies

Action: Possible action on pending proxies.

DEFERRED COMPENSATION PLAN CALENDAR

15. 09132017-15 Discussion Item Review of SFDCP Investment Performance for the First Half of 2017

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum and Callan Presentation

Action: This is a discussion only item.

16. 09132017-16 Discussion Item SFDCP Manager Report

Documents provided to the Retirement Board prior to the current meeting: SFDCP Manager Report

Action: This is a discussion only item.

ADMINISTRATION CALENDAR

17. 09132017-17 Action Item Review and Approval of 2017-2022 SFERS Strategic Plan

Documents provided to the Retirement Board prior to the current meeting: 2017-2022 SFERS Strategic Plan

Action: Approve 2017-2022 SFERS Strategic Plan.

18. 09132017-18 Discussion Item Report on Committee Forward Calendars

Documents provided to the Retirement Board prior to the current meeting: Draft Committee Forward Calendars

Action: This is a discussion only item.

19. 09132017-19 Action Item Review and Acceptance of Supplemental COLA Analysis as of July 1, 2017

Documents provided to the Retirement Board prior to the current meeting: Staff and Cheiron Memoranda

Action: Adopt Cheiron's Supplemental COLA Analysis as of July 1, 2017 and direct Retirement staff to calculate and process the Supplemental COLA payable effective July 1, 2017

20. 09132017-20 Action Item Approval of Pension Adjustment to 66%: Vincent M. Milano (SFFD)

Documents provided to the Retirement Board prior to the current meeting: Staff and City Attorney Memorandum

Action: Approve Pension Adjustment to 66%: Vincent M. Milano

21. 09132017-21 Discussion Item Personnel Committee Report

Documents provided to the Retirement Board prior to the current meeting:

Action: This is a discussion only item.

22. 09132017-22 Discussion Item Executive Director's Report

Documents provided to the Retirement Board prior to the current meeting: Executive Director's Report.

Administrative Update:

- Update on Civil Grand Jury Report – *The San Francisco Retirement System – Increasing Understanding and Adding Voter Oversight*; Government Audit and Oversight Committee hearing set for September 20th at 10:00 a.m.
- Update on Board of Supervisors Resolution 170305 – *Urging the Retirement Board to Renew its Commitment to Divest from Fossil Fuel Companies*; Government Audit and Oversight Committee hearing called on September 6th; Board of Supervisor's Agenda for September 12th

Attachments:

- *Public Retirement Conferences and Training Programs for SFERS Trustees* listing prepared by Nossaman LLP and *Cortex Report*
- Blackout Period List
- Forward Calendar

Action: This is a discussion only item.

23. 09132017-23 Discussion Item Retirement Board Member Good of the Order

Retirement Board members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (Board Operations Policy ¶24.) The Board will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

Action: This is a discussion only item.

24. 09132017-24 Discussion Item Retirement Board Member Reports and Comments

Action: This is a discussion only item.

25. 09132017-25 Adjournment