



# SFERS

San Francisco Employees' Retirement System

City and County of San Francisco  
Employees' Retirement System  
**PERSONNEL COMMITTEE MINUTES**

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**Wednesday, May 9, 2018**

**1145 Market Street, 6<sup>th</sup> Floor  
San Francisco, CA 94102**

**2:00 PM**

**MISSION STATEMENT**

*San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.*

**COMMITTEE MEMBERS**

Al Casciato (Chair)

Malia Cohen

Wendy Paskin-Jordan

Jay Huish

*Executive Director*

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Sunshine Ordinance Task Force  
City Hall  
1 Dr Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

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- Roll Call  
Commissioner Casciato 2:06 PM  
Commissioner Cohen 2:06 PM  
Commissioner Paskin-Jordan 2:15 PM

- 11012017-01 Public Comment **General Public Comment**

Commissioner Casciato called for general public comment.

There were no members of the public present and general public comment was closed.

- 11012017-02 Action Item **Approval of the Minutes of the November 1, 2017 Personnel Committee Meeting**

Documents provided to the Committee prior to the current meeting: Draft Minutes of the November 1, 2017 Personnel Committee Meeting

Commissioner Casciato called for public comment.

There were no comments and public comment was closed.

**Action:** Moved by Commissioner Cohen, Seconded by Commissioner Casciato to Approve Minutes of the November 1, 2017 Personnel Committee Meeting

Ayes: Commissioners Casciato and Cohen

Absent: Commissioner Paskin-Jordan

Commissioner Paskin-Jordan joined the meeting at 3:05 PM.

Commissioner Casciato called items 3 and 4.

- 11012017-03 Action Item **Public Employee Performance Evaluation: Actuarial Services Coordinator Janet Brazelton**

Documents provided to the Committee prior to the current meeting: [Draft] Confidential Summary Personnel Evaluation of Actuarial Services Coordinator

Commissioner Casciato called Items 3 and 4.

Commissioner Casciato called for public comment on the Committee entering Closed Session to consider these two items.

There were no comments and public comment was closed.

The Committee entered Closed Session on items 3 and 4 at 2:12 PM.

Commissioner Paskin-Jordan joined the meeting at 2:15 PM.

The following individuals were present for the closed session: Commissioners Casciato, Cohen and Paskin-Jordan; Jay Huish, Executive Director; Janet Brazelton, Actuarial Services Coordinator; and Ashley Dunning, Board Governance Consultant.

The Committee met in Closed Session in closed session under California Government Code Section 54957(b), and San Francisco Administrative Code Section 67.10(b).

11012017-04 Action Item **Public Employee Performance Evaluation:  
Executive Director Jay Huish**

Documents provided to the Committee prior to the current meeting: [Draft] Confidential Summary Personnel Evaluation of Executive Director

The Committee returned to Public Session at 5:28 PM.

**Action:** Moved by Commissioner Cohen, Seconded by Commissioner Paskin-Jordan to not disclose discussions held in Closed Session under San Francisco Administrative Code Section 67.12(a)  
Ayes: Commissioners Casciato, Cohen and Paskin-Jordan

11012017-05 **Adjournment**

Having no further business, the Board adjourned the meeting at 5:30 PM.



Respectfully submitted,  
Jay Huish, Executive Director