



**SFERS**  
San Francisco Employees' Retirement System

City and County of San Francisco  
Employees' Retirement System

**RETIREMENT BOARD**

**PERSONNEL COMMITTEE MINUTES**

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**Wednesday, June 2, 2021**

9:30 AM

**Meeting Held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency**

During the Coronavirus Disease (COVID-19) emergency, the Retirement System's regular meeting room, 1145 Market Street, 6th Floor, is closed. Commissioners and Retirement Staff will convene remotely. The public may listen to the committee meeting "live" by dialing 415-655-0001 and using Access Code: 187 113 5726 and will be able to provide public comment during the meeting using this live call-in. The public is encouraged to submit comments in advance of the meeting either by: (1) email to [sferspubliccomment@sfgov.org](mailto:sferspubliccomment@sfgov.org) or (2) recording your public comment on the Retirement System's public comment line 415-487-7020.

Public comments submitted by 5:00 p.m. PST, Friday, May 28, 2021 will be included in the record.

**MISSION STATEMENT**

*San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.*

**PERSONNEL COMMITTEE MEMBERS**

Al Casciato  
Scott Heldfond  
Brian Stansbury, Chair

Jay Huish  
*Executive Director*

### **DISABILITY ACCESS**

The San Francisco Employees' Retirement System is wheelchair accessible. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Darlene Armanino at (415) 487-7012 at least two (2) business days before the meeting.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8<sup>th</sup> Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

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#### **(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
City Hall  
1 Dr Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

**Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>**

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## Personnel Committee Meeting

PUBLIC COMMENT CALL-IN: **415-655-0001** Access Code: **187 113 5726**

### Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling, **415-655-0001**, access code [**187 113 5726**], then '#' and then '#' again.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial \*3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio or computer.

**OPENING CALENDAR**

- 1. **Roll Call**
  - Commissioner Casciato 9:34 AM
  - Commissioner Heldfond 9:34 AM
  - Commissioner Stansbury 9:34 AM

2. **060221-02** **General Public Comment**

Chair Stansbury called for General Public Comment.

There were no public callers and General Public Comment was closed.

3. **060221-03** **Action Item** **Approval of the Minutes of the May 19, 2021 Personnel Committee Meeting**

Documents provided to the Committee prior to the current meeting: Draft Minutes of the May 19, 2021 Personnel Committee Meeting.

Chair Stansbury called for public comment.

There were no callers and public comment was closed.

**Action:** Moved by Commissioner Heldfond, seconded by Commissioner Casciato, to approve Minutes of May 19, 2021 Personnel Committee Meeting.

Ayes: Commissioners Casciato, Heldfond, Stansbury

4. **060221-04** **CLOSED SESSION – To consider the employment of Executive Director**

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

The Committee entered closed session at 9:39 AM

The following individuals participated via teleconference: Commissioners Casciato, Heldfond, Stansbury; Gary Hudepohl, Hudepohl & Associates.

The Committee returned to open session at 11:23 AM

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

**Action:** Moved by Commissioner Casciato, Seconded by Commissioner Stansbury, to not disclose discussions held in Closed Session under San Francisco Administrative Code Section 67.12(a)

Ayes: Commissioners Casciato, Heldfond, Stansbury

**5. 060221-05 Discussion Item Personnel Committee Member Good of the Order**

Committee members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (Board Operations Policy ¶24.) The Committee will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

Chair Stansbury called for public comment.

There were no public callers and public comment was closed.

**Action:** This is a discussion only item.

**6. 060221-06 Adjournment**

Having no further business, the Committee adjourned the meeting at 11:30 AM

Respectfully submitted,



Jay Huish  
Executive Director