



**SFERS**  
San Francisco Employees' Retirement System

**City and County of San Francisco  
Employees' Retirement System**

RETIREMENT BOARD MEETING  
CALENDAR

**Wednesday, February 9, 2022**

1:00 p.m.

Please take notice that the Retirement Board will begin its meeting with a closed session item. The Board will take public comment before going into closed session, limited to the topic of the closed session item. The Board will return to open session and begin the public portion of the meeting with General Public Comment, not earlier than 2:30 PM.

**Meeting Held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Fifth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency**

**During the Coronavirus Disease (COVID-19) emergency, the Retirement System's regular meeting room, 1145 Market Street, 6<sup>th</sup> Floor, is closed.** Commissioners and Retirement Staff will convene remotely. The Retirement Board meeting will be streamed live on SFGovTV ([www.sfgovtv.org/sfersLIVE](http://www.sfgovtv.org/sfersLIVE)) and the public will be able to provide public comment during the meeting by live call-in. The public may listen to the meeting "live" by dialing **415-655-0001 and using Access Code: 2485 434 6321** and will be able to provide public comment during the meeting by live call-in. The public is encouraged to submit comments in advance of the meeting either by: (1) email to [sferspubliccomment@sfgov.org](mailto:sferspubliccomment@sfgov.org) or (2) recording your public comment on the Retirement System's public comment line 415-487-7020. Written public comments are limited to 150 words or less [Admin. Code § 67.16]

Public comments submitted by 5:00 p.m. PST, Friday, February 4, 2022 will be included in the record.

**MISSION STATEMENT**

*San Francisco City and County Employees' Retirement System is Dedicated to Securing, Protecting and Prudently Investing the Pension Trust Assets, Administering Mandated Benefit Programs, and Providing Promised Benefits.*

**RETIREMENT BOARD MEMBERS**

Leona Bridges

Al Casciato

Joseph Driscoll

Shruti Gandhi

Scott Heldfond, Vice President

Ahsha Safaí, President

Brian Stansbury

Jay Huish, Executive Director

## Retirement Board Meeting

**PUBLIC COMMENT CALL-IN: 415-655-0001**

**Access Code: 2485 434 6321**

### Providing Public Comment

- Public comment will be available on each item on this agenda. Each speaker will be allowed 2 minutes to speak. Comments or opportunities to speak during the public comment period are available via phone call by calling **(415) 655-0001**, access code [**2485 434 6321**], then '#' and then '#' again.
- When connected you will hear the meeting discussions, but you will be muted and in listening mode only.
- When your item of interest comes up, dial \*3 to be added to the speaker line. Best practices are to call from a quiet location, speak clearly and slowly, and turn down your television, radio or computer.

DISABILITY ACCESS

The San Francisco Employees' Retirement System is wheelchair accessible. Accessible seating is available for persons with disabilities. To obtain a disability-related modification or accommodation, including large print agendas, American Sign Language interpreters, FM sound amplification system and auxiliary aids or services, please contact Darlene Armanino at (415) 487-7012 at least two (2) business days before the meeting.

There is accessible parking in the vicinity of 1145 Market Street at Civic Center Plaza. Accessible **MUNI** lines are available at the corner of Market Street and 8<sup>th</sup> Street. The closest accessible **MUNI /BART** station is Civic Center Station.

Materials accompanying the agenda are available for public inspection and copying at SFERS, 1145 Market Street, 7th Floor. For additional information, please contact Darlene Armanino, Executive Assistant, at (415) 487-7012.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

**The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.**

**Know Your Rights Under the Sunshine Ordinance**

**(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Sunshine Ordinance Task Force  
City Hall  
1 Dr Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94103-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

**Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>**

Any materials distributed to the Retirement Board (or committee) within 72 hours of the meeting or after distribution of the agenda packet to Board (or committee) members are available for public inspection at SFERS, 1145 Market Street, 7<sup>th</sup> Floor, during regular office hours.

**Lobbyist Registration and Reporting Requirements:**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94103, telephone (415) 252-3100, fax (415) 252-3112 and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics)

Meetings are recorded by SFGovTV, the Government Channel 26. For DVD copies and rebroadcast scheduling call (415) 554-4188. Video on demand is available at: <http://sfgovtv.org>

**OPENING CALENDAR**

**1. Roll Call**

**2. Communications**

- 3. 020922-03                      Action Item                      Review and Approval of February 2022 Board Resolution to Continue to Meet Remotely for at least 30 days pursuant to California Government Code Section 54953(e)**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Retirement Board Resolution 2022.02.09.

**Action:** Adopt the February 2022 Resolution recommending the Retirement Board continue to meet remotely for at least the next 30 days; adopt findings under new State urgency legislation codified as Government Code Section 54953(e) (AB 361), including that (1) the State and the City remain in a state of emergency due to the COVID-19 pandemic, (2) State and City officials continue to recommend measures to promote physical and other social distancing in some settings, and (3) conducting meetings in person would present imminent risks to the safety of attendees and the state of emergency continues to directly impact the ability of members to meet safely in person.

- 4. 020922-04                      Action Item                      CLOSED SESSION**

Public comment on Closed Session items.

Public comment.

**Enter Closed Session 4(a)**

(a) PUBLIC EMPLOYEE APPOINTMENT/HIRING, pursuant to California Government Code section 54957(b) and San Francisco Administrative Code section 67.10(b)

Title/position to be filled: Executive Director

**Enter Closed Session 4(b)**

(b) Possible Recommendation and/or Action on Sale and Purchase of Particular, Specific Pension Fund Investment under California Government Code Section 54956.81 (5 investments).

Return to open session.

**Action:** Vote whether to disclose discussions held in closed session under San Francisco Administrative Code Section 67.12(a).

**5. 020922-05 General Public Comment – Not earlier than 2:30 pm**

**PUBLIC COMMENT PROCEDURES:** During general public comment, members of the public shall have an opportunity to directly address the Retirement Board on items of interest to the public that are within the subject matter jurisdiction of the Retirement Board and not on the agenda. Members of the public will have an opportunity to speak on each item on the agenda when public comment is called for that item. Members of the public wishing to comment on a matter not on the agenda today may address the Retirement Board now. Public comment is limited to 2 minutes per speaker, unless the Chair specifies a different time.

**6. 020922-06 Action Item Approval of the Minutes of the January 12, 2022 Retirement Board Meeting**

Documents provided to the Retirement Board prior to the current meeting: Draft Minutes of the January 12, 2022 Retirement Board.

**Action:** Approve Minutes of the January 12, 2022 Retirement Board Meeting.

**CONSENT CALENDAR**

*All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Retirement Board and will be acted upon by a single vote of the Retirement Board. There will be no separate discussion of these items unless a member of the Retirement Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.*

<b>7. 020922-07</b>	<b>Action Item</b>	<b>Consent Calendar</b>
<b>020922-07b</b>	<b>Action Item</b>	<b>Voluntary Retirement Board List No. 08-21</b>
<b>020922-07c</b>	<b>Action Item</b>	<b>Decisions of Hearing Officers</b>
Francisca M. Arellano Effective Date: 02/01/2020	2586 Health Worker II Department of Public Health	Ordinary Disability Retirement Granted (VR- 12/17/2020)
Richard A. Fonseca Effective Date: 02/01/2018	7228 Automotive Trnst Shop Sprv 1 MTA	Ordinary Disability Retirement/Stip Granted
<b>020922-07d</b>	<b>Action Item</b>	<b>Conference Request</b>

Request approval for Commissioner Joseph Driscoll to attend SDP Virtual Annual Conference, The Frontiers of Decision-Making, April 27-29, 2022.

**020922-07e**

**Discussion Item**

**Retirement Board Member Reports  
and Comments**

**Action:** This is a discussion only item.

Documents provided to the Retirement Board prior to the current meeting: Voluntary Retirement Board List, Decisions, Conference request.

**Action:** Approve Consent Calendar.

**INVESTMENT CALENDAR**

**8. 020922-08                      Action Item                      Proxy Voting Guidelines - 2022**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Proposed 2022 Proxy Voting Guidelines with tracked changes, Proposed Proxy Voting Guidelines “clean” without track changes.

**Action:** Move that the San Francisco Employees’ Retirement System approve the Proxy Voting Guidelines for 2022.

**9. 020922-09                      Action Item                      Recommendation to Invest up to \$400 million in a Fidelity Tactical Bond Separate Account**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Consultant Analysis - NEPC.

**Action:** Move that the Retirement Board of the San Francisco City and County Employees’ Retirement System approve an investment of up to \$400 million in a multi-sector fixed income separate account managed by Fidelity.

**10. 020922-10                      Action Item                      Recommendation to Invest up to \$200 million in the Impactive Capital Fund**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, NEPC Memorandum.

**Action:** Move that the Retirement Board of the San Francisco Employees' Retirement System approve to commit up to \$200 million in the Impactive Capital Fund.

**11. 020922-11 Discussion Item Proxy Voting Report for Calendar Year 2021**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

**Action:** This is a discussion only item.

**12. 020922-12 Discussion Item Chief Investment Officer Report**

Documents provided to the Retirement Board prior to the current meeting: CIO Report

**Action:** This is a discussion only item.

**DEFERRED COMPENSATION PLAN CALENDAR**

**13. 020922-13 Discussion Item San Francisco Deferred Compensation Plan Quarterly Report – Q4 '21**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, SFDCP Quarterly Memorandum – Q4 '21, Q4 '21 Fund Performance, Quarterly Plan Review as of December 31, 2021, SFDCP Webinar Flyer, SFDCP Retirement Counselors by Department Flyer.

**Action:** This is a discussion only item.

**ADMINISTRATION CALENDAR**

**14. 020922-14 Discussion Item Retirement System Conference Expense Report for the period beginning October 1, 2021 – December 31, 2021.**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Conference Training Expense Report for the Quarter Ended December 31, 2021.

**Action:** This is a discussion only item.

**15. 020922-15 Action Item Review and Approval of Basic COLA Effective July 1, 2022**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Exhibit A – San Francisco-Oakland-Hayward CPI – all items, all urban consumers, not seasonally adjusted, Exhibit B – COLA Bank.

**Action:** Approve a Charter A8.526-2 cost of living (Basic COLA) increase of 2% payable effective July 1, 2022 for all qualified SFERS retirees who retired prior to July 2, 2022.

16. **020922-16**            **Action Item**            **Determination and Approval of Credited Interest Rate for Fiscal Year 2022-23**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Credited Interest Rate Policy.

**Action:** Accept the credited interest rate analysis provided and approve no adjustment in the Plan's current credited interest rate of 4% effective July 1, 2022.

17. **020922-17**            **Action Item**            **Review and approval of the revised Actuarial Funding Methods Policy**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, Actuarial Funding Methods Policy – redlined version, Actuarial Funding Methods Policy.

**Action:** Approve the revised Actuarial Funding Methods Policy.

18. **020922-18**            **Action Item**            **Review and Adoption of July 1, 2021 Actuarial Valuation Report and presentation of Employer Contribution Rate Stress Test Projections**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum, July 1, 2021 Funding Actuarial Valuation Results and July 1, 2021 Actuarial Valuation Report.

**Action:** Adopt the July 1, 2021 actuarial valuation report.

19. **020922-19**            **Action Item**            **Adoption of Employer Contribution Rate of 21.35% for Fiscal Year 2022-23**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

**Action:** Approve the recommended employer contribution rate of 21.35% for fiscal year 2022-2023.



**20. 020922-20          Action Item          Review and Approval of Department Budget for FY2022-23 and FY2023-24**

Documents provided to the Retirement Board prior to the current meeting: Staff Memorandum

**Action:** Approve the Department Budget for FY2022-23 and FY2023-24.

**21. 020922-21          Discussion Item          Executive Director’s Report**

Documents provided to the Retirement Board prior to the current meeting: Executive Director’s Report

Administrative Update:

- Parental Leave Entitlements for Retirement Board Members
- Update on SFERS’ Return-to-Office Plans

**Recommendation:** This is a discussion item only.

**Attachments for Informational Purposes:**

- *Amended Policies Authorizing Parental Leave and Teleconferencing During Leave by Retirement Board Members Factsheet*
- Retirement Board Forward Calendar for February 2022 to February 2023
- Request for Proposal in Progress Blackout Period
- *Public Retirement Conferences and Training Programs for SFERS Trustees – Nossaman LLP*

**Action:** This is a discussion only item.

**22. 020922-22          Discussion Item          Retirement Board Member Good of the Order**

Retirement Board members may request that any matter be calendared at a future meeting. All such requests shall be calendared in a reasonable time. (Board Operations Policy ¶124.) The Board will not discuss any items requested to be calendared until a subsequent meeting when the matter is included on the agenda with the required public notice.

**Action:** This is a discussion only item.

**23. 020922-23          Adjournment**