



**ANNOUNCING .....**  
**2018 "READY TO RETIRE" SEMINARS**  
**Location: Hotel Whitcomb**  
**1231 Market Street (btw 8<sup>th</sup> and 9<sup>th</sup>)**

**FOR MISCELLANEOUS MEMBERS PLANNING TO RETIRE WITHIN 5 YEARS**

Featuring Speakers from San Francisco Employees' Retirement System, San Francisco Deferred Compensation Plan (Prudential Retirement), Health Service System and Social Security

This **RETIREMENT SEMINAR** is intended for members who according to age and credited service, qualify or will qualify for Service Retirement within 5 years. This seminar is designed to assist in your decision-making process as you prepare for retirement. The seminar covers:

- The Retirement Application Process
- Your SFERS Pension (benefit estimate)
- Benefit Payment Options
- Survivor Benefits
- Taxes
- Work after Retirement
- 457(b) SFDCP Options and Payouts
- Health Coverage
- Social Security Benefits

**A COMPLETED ENROLLMENT FORM AND THE ENROLLMENT FEE MUST BE RECEIVED BY SFERS PRIOR TO THE SEMINAR DEADLINE DATE.** The Enrollment Form and enrollment deadline dates are listed on page two of this announcement. Members may enroll by mail or in person by visiting our office at 1145 Market Street, 5<sup>th</sup> Floor. **Space is limited. Enrollment is on a first-come, first served basis.**

The seminar enrollment form and instructions are also available on the SFERS website at [www.mysfers.org](http://www.mysfers.org). On the Home page, click on the SFERS Calendar link, then click on "2018 SFERS Ready to Retire Seminar Schedule" to access and print the enrollment form using Acrobat Reader. Acrobat Reader can be downloaded for free by clicking on the first icon to the right of "Download Viewers:" at the bottom of the page or from the internet at [www.adobe.com](http://www.adobe.com).

**ATTENDANCE IS VOLUNTARY.** Discuss with your supervisor or personnel officer in advance if the Memorandum of Understanding (MOU) covering your job class has provisions that address retirement seminar attendance.

**ENROLLMENT FORM – 2018 SFERS “READY TO RETIRE” SEMINARS**

**SFERS must receive the completed enrollment form and fee by the seminar enrollment deadline.** We do not accept enrollment by phone, fax or e-mail. Guests are welcome (one per member). **If your guest is a Miscellaneous Plan member, he/she must complete a separate enrollment form to receive a personalized retirement benefit estimate or service credit profile at the seminar.** A \$15.00 enrollment fee per attendee is required whether attendee is a member or a guest. **Make check or money order payable to “SFERS” (please, NO CASH or CREDIT CARD).** Write the last four digits of your social security number on the check or money order. If your check is returned by the bank, you will be charged \$50.00\* which must be paid before you enroll in any future seminar (\*see Admin Code Sec. 10.13-1 for updated amount which may occur after issuance of this notice).

Seminars are conducted at the **Hotel Whitcomb, 1231 Market Street (Between 8<sup>th</sup> & 9<sup>th</sup>), San Francisco (unless otherwise noted).** Seminar enrollment fee does not cover parking fees. We recommend public transportation, i.e., BART or MUNI (to Civic Center Station).

Seminar hours are 8:30 a.m. to 4:30 p.m., with morning and afternoon breaks. **Doors open at 8:15 a.m.** A valid picture ID is required to confirm your registration at the door. Continental breakfast is provided. Lunch break is 11:55 a.m. to 1:00 p.m. Lunch is not provided. Requests for special seating accommodations granted when possible. Materials will be provided at the seminar. Members cannot exchange attendance with co-workers or another person. **A member who enrolls and later cannot attend will not be refunded the enrollment fee; but the member may pick up her/his seminar materials at SFERS office after the seminar date.**

**An enrollment confirmation letter will be mailed to you according to the dates indicated below.** Please allow up to five (5) business days after the confirmation mailing deadline to receive your enrollment status. Enrollees will be notified in advance of seminar date changes (cancelled or rescheduled).

**2018 SFERS “READY TO RETIRE” SEMINAR ENROLLMENT FORM**

Check all boxes that apply. Please print clearly. Keep a copy of this form for your records.

Member Name \_\_\_\_\_ Job Class \_\_\_\_\_ Dept \_\_\_\_\_

Mailing Address, City, State, Zip \_\_\_\_\_

Soc Sec # (last 4 digits only) \_\_\_\_\_ Phone Number (day) \_\_\_\_\_

Special Accommodation (specify) \_\_\_\_\_

**Choose Only One Seminar**

Member Only - \$15.00

Member +1 Guest - \$30.00

| ✓                        | Location       | Seminar Date |          | Enrollment Deadline | Date SFERS Mails Confirmation Letter |
|--------------------------|----------------|--------------|----------|---------------------|--------------------------------------|
| <input type="checkbox"/> | Hotel Whitcomb | Wednesday    | 03/07/18 | <b>01/19/18</b>     | 02/02/18                             |
| <input type="checkbox"/> | Hotel Whitcomb | Wednesday    | 06/06/18 | <b>03/16/18</b>     | 03/30/18                             |
| <input type="checkbox"/> | Hotel Whitcomb | Wednesday    | 09/05/18 | <b>06/22/18</b>     | 07/06/18                             |
| <input type="checkbox"/> | Hotel Whitcomb | Wednesday    | 11/07/18 | <b>08/17/18</b>     | 08/31/18                             |

Guest Name \_\_\_\_\_ Amount \$ \_\_\_\_\_

Your signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE MAIL COMPLETED ENROLLMENT FORM WITH CHECK ATTACHED OR BRING TO: **SFERS, 1145 Market Street, 5<sup>th</sup> Floor, San Francisco, CA 94103**